



Method Statement

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| Prepared by: Mr S. Charnley | Date: |
| Client: | Page(s): 1 of 2 |

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| Distribution List: | | |
|---------------------------|----------------|-------------------|
| Name | Company | Signature: |
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Method Statement:

Work will be carried out in accordance with NationWide Flooring's Health & Safety Regulations. All site personnel will read and sign the method statement before work commences.

1.0 Scope of Work

Supply and lay screed and safety floor

2.0 Location

Areas at the above address

3.0 Materials

Flooring
Flooring
Flooring

4.0 Methodology

Carry all tools / materials / equipment / flooring onto site.
Clean and sweep floor.
Area of work to be restricted to NationWide Flooring personnel and other operatives
Area to be fenced off by main contractors
Operatives to wear suitable PPE, and gloves.
Screed where required.
Spread adhesive.
Lay vinyl flooring
Remove and dispose of all waste

5.0 Personnel

Foreman: Simon Charnley
Fitter: Steve Martin

6.0 Communication

All personnel will read and sign the method statement. If there are any amendments to this procedure, they will be communicated verbally in the first instance prior to the Method Statement being revised.

7.0 Supervision

On Site: Simon Charnley
Off Site: Simon Norris

8.0 Emergency Numbers

Head Office 0161 877 9000
Simon Charnley (Director) 07976 918456